

## **300 - 399 EVALUATION**

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- 310 - General Policy Re Student Evaluation

# PRINCE EDWARD ISLAND TEACHERS' FEDERATION

## POLICY STATEMENT

**INDEX NUMBER:** 300

**SUBJECT:** Formative and Summative Evaluation

**DATE OF ADOPTION:** April 28, 1984

**DATE REVISED OR REAFFIRMED:** May 26, 1989; June 4, 1994; May 29, 1999; May 29, 2004; May 23, 2009

**AUTHORITY:** Board of Governors

**NUMBER OF PAGES:** 1 of 2

**It is the policy of the P.E.I. Teachers' Federation:**

That P.E.I.T.F. policy on teacher evaluation be as outlined in these statements:

1. One method of improving the educational environment is by meaningful teacher evaluation. To be meaningful, such evaluations must identify, where they exist, areas of competency and areas of deficiency. The evaluation must also recommend a method(s) for resolving any such deficiencies. To this end, P.E.I.T.F. shall encourage each School Board to maintain and/or review policies and procedures for teacher evaluation which provide for both formative and summative evaluations.
2. For the purpose of this policy formative evaluation shall mean a process of evaluation which occurs to improve methodology, management skills and the learning conditions available to students. Such process shall ensure that:
  - A. the teacher and the evaluator identify the purpose and process of the evaluation;
  - B. the teacher receives feedback from the evaluation which is constructive and non-threatening;
  - C. the teacher is provided with a meaningful opportunity to learn by responding to suggestions for change, participating in in-service opportunities and collegial assistance.
3. For the purpose of this policy summative evaluation shall mean a process of evaluation which occurs so that general teacher performance may be judged. Such process shall ensure that:

- A. the teacher and the evaluator identify the purpose and process of the evaluation;
- B. data is collected in a systematic manner and the teacher receives general feedback in a positive manner;
- C. the teacher has a meaningful opportunity to learn and respond to the contents of the data collected;
- D. the areas of competency and deficiency of a teacher's performance are identified and methods of resolving areas of deficiency are recommended to the teacher;
- E. all information is well documented and made available to the teacher in accordance with the Memorandum of Agreement;
- F. summative evaluation occurs only upon the written request of the teacher, the school principal, the Superintendent or the School Board.

PRINCE EDWARD ISLAND TEACHERS' FEDERATION

POLICY STATEMENT

**INDEX NUMBER:** 301

**SUBJECT:** Evaluators of Teachers

**DATE OF ADOPTION:** May, 1974

**DATE REVISED OR REAFFIRMED:** April 28, 1984; May 26, 1989; June 4, 1994; May 29, 1999; May 29, 2004; May 23, 2009

**AUTHORITY:** Board of Governors

**NUMBER OF PAGES:** 1 of 1

**It is the policy of the P.E.I. Teachers' Federation:**

That superintendents and directors evaluate teachers only at the request of principals or the teachers involved.

PRINCE EDWARD ISLAND TEACHERS' FEDERATION

POLICY STATEMENT

**INDEX NUMBER:** 310

**SUBJECT:** General Policy Re Student Evaluation

**DATE OF ADOPTION:** April 28, 1984

**DATE REVISED OR REAFFIRMED:** May 26, 1989; June 4, 1994; May 29, 1999; May 29, 2004; May 23, 2009

**AUTHORITY:** Board of Governors

**NUMBER OF PAGES:** 1 of 1

**It is the policy of the P.E.I. Teachers' Federation:**

That the P.E.I.T.F. policy on student evaluation be as outlined in these statements:

1. Teachers are the prime agents of student evaluation.
2. Assessment must be an ongoing professional activity which helps the school shape educational programs that are relevant to the student and social imperatives.
3. The Federation continue to express concerns regarding the implementation and continuation of province-wide student assessment programs.
4. Teachers must be involved in determining the nature of any assessment program, the developmental phase of the program as well as in the administration of the program.